

DETAILS OF
SECTION 4 (1)(b)
RIGHT TO INFORMATION
ACT - 2005 OF
DISTRICT AGRICULTURE
OFFICE
NAGARKURNOOL

INDEX

S.No	SUBJECT	PAGE FROM	PAGE TO
1	Introduction		
2	Chapter - 1		
3	Chapter - 2		
4	Chapter - 3		
5	Chapter - 4		
6	Chapter - 5		
7	Chapter - 6		
8	Chapter - 7		
9	Chapter - 8		
10	Chapter - 9		
11	Chapter - 10		
12	Chapter - 11		
13	Chapter - 12		
14	Chapter - 13		
15	Chapter - 14		
16	Chapter - 15		
17	Chapter - 16		
18	Chapter - 17		

CHAPTER - 1

INTRODUCTION

1.1 SALIENT FEATURES OF RIGHT TO INFORMATION ACT - 2005

- ▶ Parliament enacted Right to Information Act 15-05-2005
- ▶ The Provisions of Sub - Section (1) of Section 4, Sub - Section (1) and (2) of Section 5, Section 12, 15, 16, 24, 27 and 28 of the Act shall come into force at once and the remaining provisions shall come into force on the 120th day of its enactment.

- ▶ To Promote Transparency and accountability of every public authority.
- ▶ To enhance effective functioning of the Government.
- ▶ Optimum utilization of limited fiscal resources.
- ▶ Preservation and confidentiality of sensitive information.

1.2 CONCEPT

- ▶ To provide for setting out the practical regime of right to information for citizens.
- ▶ To secure access to information under the control of the Public Authorities.
- ▶ To promote transparency and accountability in the working of every public authority.

1.3 INFORMATION MEANS

- ▶ Any material in any form including records, documents, memos, E - Mails, Opinions, Advices, Press releases, Circulars, Orders, Log Books, Contracts, Reports Papers, Samples, Models, Data, Material etc.,
- ▶ In any electronic form and information relating to any private body which can be accessed by a public authority under any other law for the time being in force.

1.4 RECORD MEANS

- a) Any document, manuscript on file.
- b) Any microfiche and facsimile copy of a document.
- c) Any reproduction of image or images embodied in such mica, film whether enlarged or not and
- d) Any other material produced by a computer or nay other device.

1.5 WHO IS PUBLIC AUTHORITY

Any authority or body or institution of self – government established or constituted.

- a. By or under the Commission.
- b. By any other law made by Parliament.
- c. By any other law made by State Legislature.
- d. By notification issued or order made by the Government, and includes any
 - I. Body owned, controlled or substantially financed.
 - II. Non Government organization substantially funded directly or indirectly by the Government.

1.6 WHAT IS RIGHT TO INFORMATION

- i. Inspection of works, documents, records.
- ii. Taking notes, extracts or certified copies of documents or records.
- iii. Taking certified samples of material
- iv. Obtaining information in the form of dockets, floppies, tapes, video cassettes or in any other electronic mode or through printouts where such information is stored in a computer or in any other device.

1.7 APPLICATION FEE TO ACCOMPANY REQUEST FOR OBTAINING INFORMATION.

A request for obtaining information under sub - section (1) of the section 6 shall be accompanied by an application fee by way of cash or by demand draft or by bankers cheque payable to the Accounts Officer or any other duly authorized officer of the Public Authority, Against proper receipt, at the following rates :

- a) In respect of Public Authorities at the Villages Level - no fee
- b) In respect of Public Authorities at Mandal Level - Rs 5/- per application.
- c) In respect of Public Authorities other than those covered above - Rs. 10/- per application.

1.8 FEE TO BE CHARGED FOR PROVIDING INFORMATION.

For providing information under sub - section (1) of the sub - section (5) of Section 7 shall be charged by way of cash or demand draft or bankers cheque, payable to the Accounts Officer or any other Authorized Officer of the Public Authority, against proper receipt, at the following rates:

- A) Priced Material: - Publications printed material, text, maps, plans, floppies, CDs, samples, models or material in any other form, which are priced, the sale price thereof.
- B) Other than priced material :-
 - i. Material in printed or text form (in A4 or A3 size paper) Rs. 2/- each age per copy.
 - ii. Material in printed or text form enlarger than A4 or A3 size paper actual cost thereof.
 - iii. Maps and Plans - Actual cost thereof.

- iv. Information in Electronic format viz., Floppy, CD or DVD.
 - i. Rupees fifty for Floppy of 1.44 MB
 - ii. Rupees one hundred for CD of 700 MB
 - iii. Rupees two hundred for CD (DVD).
- v. Samples and Models - actual cost thereof.
- vi. Inspection of records - no fee for the first hour, and a fee of rupees five for each fifteen minutes (or fraction thereof) thereafter.
- vii. Material to be sent by post - the actual postal charges in addition to the charge payable as per these rules.

1.9 CONTACT INFORMATION FOR MORE INFORMATION.

1. District Revenue Officer,
Collectorate, Nagarkurnool
2. Administrative Officer,
Collectorate, Nagarkurnool.

CHAPTER - 2

ORGANISATION, FUNCTIONS AND DUTIES (Section 4 (1) (b) (I))

2.1 Particulars of the Organization, Functions an Duties

Sl. No.	Name of the organization	Address	Functions & Duties
1	Agriculture Department	2 nd Floor, SJR Function hall, Beside BSNL Office, Nagarkurnool	<ol style="list-style-type: none">1. Empower the farmer to successfully raise a crop with effective extension mechanism such as motivation, training, demonstrations, exhibitions, interactions, field visits etc in order to make full use and post harvest technology.2. Enable procure timely and cost effective agricultural inputs such as seed, fertilizer, pesticides, farm implements and credit as much as required.3. Regulate the quality of inputs, through Acts and Governance.4. Provide services on soil, water, seed, fertilizer and pesticide testing.5. Provide a farm plan with optimal crop menu duly desisting from high water consuming and heavy investment crop and switching over to low water consuming and less investment crops.6. Steer the farming in the direction of eco-friendly approaches by gradually dispensing with the inorganic inputs and moving towards organic farming for long lasting benefits.7. To implement programmes of Natural Resource Management for sustaining land and harmony through watershed development approach.8. To provide technological and financial assistance in the event of calamities such as drought, floods, hailstorm et.

			<p>9. Strengthen institutional mechanism for collective action in mutual interest.</p>
--	--	--	--

			<p>10. Work for gender reforms to harness the potential of both men and women farmers.</p>
--	--	--	--

CHAPTER - 3

Powers and Duties of Officers and Employees

Section (4) (1) (b) (ii)

Sl. No.	Name of the Officer / Employee	Designation	Duties allotted & Powers
1	Sri. B.Singa Reddy	District Agriculture Officer , Nagarkurnool	<ol style="list-style-type: none">1. The District Agriculture Officer has overall responsibility for the effective Implementation of the extension programmes2. He should provide leadership as well as exercise administrative, financial control over district extension staff3. He is responsible for high level of technical competence, being built up and maintained among extension workers, of all levels in his district, Visit farmers Fields, Plan of action shall be prepared and implemented season wise4. Attend all meeting at District Level; convene Review meetings of all Agril. Officers / Assistant Director of Agriculture5. Conduct technical meetings with ANGRAU, Specialists for interaction with extension workers and to get feed back information6. Conduct farmers level meetings, AMC meetings, Monitoring and distribution of quality inputs like Seeds, Fertilizers and Pesticides, workout the requirement of various kinds of inputs required season wise and crop wise well in advance and arrange supply in time.7. Conduct of On Farm Demonstrations, Trials with New varieties and demonstrations, Organization of Seed Villages, Supervision of seed Multiplication Farms, Soil Conservation works, Supervision of grounding of all Central / State sponsored schemes effectively, Preparation and submission of consolidated Budget Estimates / RBE / Material alteration statements / Excess and savings statements, Receipts and expenditure statements, Release of budget grants to various Drawing and Disbursing Officers, Appointments, Regularization of services / Declaration of Probation / maintenance of Seniority lists / in respect of all categories of posts of Junior Assistant and below which were declared as District Cadre under Six point Formula, Release of increments / fixation of pay and maintenance of S.Rs, Drawing and disbursement of salaries and contingencies, attend audit and inspection reports.8. He shall dispose of all disciplinary cases entrusted by the C & D.A within the time schedule fixed, Conduct of

			<p>regular annual inspections of all officers and S.M.Fs, coordination with other departments, implementation of subsidized schemes more transparently, Imparting trainings to farmers and in-service personnel, Maintenance of confidential reports / record sheets of all staff, Obtaining and filing of Property statements.</p> <p>9. He is district head of the department in respect of all service and Accounts matters.</p> <p>10. He shall maintain strict discipline in the department at all service and Accounts matters.</p> <p>11. He shall maintain strict discipline in the department at all levels of functionaries, Frequent and random check of schemes at ground level in the district, Control of pests and diseases on all crops, Supervision of all Laboratories established in the district, Exercise the statutory functions under Seed Act, Fertilizer Control order, Insecticides Act and A.P. Dangerous Machines (Regulation) Act and other orders issued thereon.</p> <p>12. Organize Agricultural Exhibitions, Kisan Melas, and Charcha Gostis to enrich and enhance Technical know-how of the farmers.</p> <p>13. Arrange relief measures under Natural calamities.</p> <p>14. He is the Head of office, Drawing and Disbursing Officer, responsible for maintenance of records and registers as laid down in different rules and codes.</p> <p>15. He is the District level Administrator for management of personnel, Accounts and Audit. He is responsible for increasing of Agricultural Production and Productivity, and effective functioning of the Department.</p>
2	Smt. P.Vanitha	Agriculture Officer (Technical) - I	To assist Assistaant Director of Agriculture/District Agriculture Officer in implementation of schemes PKVY, SVP, Soil testing and monitoring of Seed, Fertilizer, EPTRI sections
3	Sri. A.Ajay Kumar	Agriculture Officer (Technical) - II	To assist Assistaant Director of Agriculture/District Agriculture Officer in implementation of Schemes Farm Mechanization, NSP, RKVY, SMAM, RAD, PMKSY and monitoring of Credit, DBT, SC ST Uploading sections
4	Sri.M.Siva	Agriculture Officer (Technical) - III	To assist Assistaant Director of Agriculture/District Agriculture Officer in implementation of schemes NFSM, NMOOP, ATMA and monitoring of Crop Insurance , RTI Act, Grievances, Rythu Samagra Survey, Rythu Samanvaya Samithis, Area sown & Rainfall
5	Sri. S. Suresh Chandar Reddy	Supdt.,	Supervision of all sections, Section marks on tappals, Maintanance of Run-on note, Movement Register & Office Orders.
6	Sri. B.Ramanjaneyulu	Sr. Asst.,	Estt., of Ministerial and Class IV, Building & Rents, Godowns, Pesticides, Qly. Control, RKVY, Natural Calamities, SMAM.

7	Sri. GLVN.Murthy	Sr. Asst.,	Polambadi, Accounts, UDP, PD Account, all FVC Bills, budget control, Cash book, Reconciliation.
8	Sri. G.Mallaiiah	Sr. Asst.,	Organic Farming, Vermihatcheries, PKVY, All Gez., Establishment, Seed distribution, Seed Licence, all related to seed.
9	Sri. B.Srikanth	Typist	NMOOP, Pay Bills & DAO Tour dairies, FM NSP, NFSM.
10	Smt. T.Jyothi	Jr.Asst.,	Inward, all Audits, Training. Maintenance of CL register, Attendance, Farmer suicides.
11	Sri. T.Chandra Shekar	Jr.Asst.,	AEOs Establishment, Fertilizers, RTI, PMKSY & RAD.
12	Sri. T.Nageshwar	Jr.Asst.,	Loan Waiver, Mission Kakatiya, Procurement, SC & St actin plan, Haritha Haram, Meetings MTMV and Grievances, & Rythu Samanvaya Samities.
13	Sri. MD.Khajamoi nuddin	Jr.Asst.,	Medical Reimbursement, SVP, Crop Insurance, NMSA, STL, BCL, and Tentative tour schedules of ADAs, AOs, AEOs.
14	Sri. Sandeep	D.M.,	Outward, Paper clipping, Stationery & Dead stock, C.C. Experiments, SIM cards, Internet and Padipantalu.

CHAPTER - 4

Procedure Followed in Decision - Making Process

{Section (4) (1) (b) (iii)}

The procedure being followed by the department is as follows:

Any petition/representation on paper received in the department will be marked by the District Agriculture Officer to concerned section assistant dealing with the subjects who enters it in his Personal Register & in turn submit the file to the concerned Agriculture Officer (Technical). After examination of the file, the Agriculture Officer (Technical) gives the information (or collects the information from the division and mandal level officers) to the section assistant who puts up the file finally to District Agriculture Officer.

CHAPTER - 5

Norms Set for the Discharge of Functions[Section 4 (1) (b) (iv)]

51. Please provide the details of the norms / standards set by the Public Authority for the discharge of its functions / delivery of services.

Sl. No.	Function / Service	Norms / Standards of performance set	Time Frame	Reference document prescribing the norms (Citizens Charter, Service Charter etc)
1	Issue of Seed license		30 days	
2	Issue of Fertilizer license		30 days	
3	Issue of Pesticide license		30 days	

CHAPTER - 6

RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS, FOR DISCHARGING FUNCTIONS

[Section 4 (1) (b) (v)]

Sl No	Description
Rules & Regulations	
1	Seed Act. 1966, Government of India
2	Seeds Rules, 1968, Government of India
3	Seed (Control) Order, 1983 Government of India
4	Environmental Protection Act, 1986; Rules for the Manufacture, Use / Import/Export and Storage of hazardous micro organisms/ Genetically Engineered Organisms or Cells, 1989, Andhra Pradesh Cotton Seeds (Regulation of Supply, Distribuion, Sale and fixation of sale price) Act,2007 & relevant notifications
5	Hand Book for Seed Inspectors (published by Dept of Agril., GOI & NSC, Reprinted by Dept of Agril., AP)
6	Andhra Pradesh Cotton Seeds (Regulation of Supply, Distribution, Sale and Fixation of sale price) Rules, 2007
7	Insecticides Act, 1968, Government of India
8	Insecticides Rules 1971, Government of India
9	Insecticides (Price, Stock) Display and Submission of Reports) Order 1986, Government of India
10	Fertiliser Control Order, 1985 Government of India
11	A.P Biofertilisers (Monitoring and Quality Control) Act,2005
12	Fertiliser - Fertiliser (Movement Control) Order, 1973.
13	A.P. Fertiliser (Distribution and Sale by dealers) Order, 1978.
14	Dangerous Machines (Regulation) Act. 1983 Government of India
15	Dangerous Machines (Regulation) Act. 1991 Government of India
16	Dangerous Machines (Regulation) Bill. 1983 Government of India
17	A.P. Agricultural Service Rules, Government of Andhra Pradesh.
18	A.P. Agricultural Subordinate Service Rules Government of Andhra Pradesh.
19	A.P.M.S. Rules Government of Andhra Pradesh.
20	A.P.General Subordinate Service Rules Government of Andhra Pradesh.
21	A.P.Last Grade Service Rules Government of Andhra Pradesh.
22	Essential commodity Act
Manuals	
1	Department Manuals
2	Functionary Manuals
3	WARASA guidelines
4	New common Guidelines of NWDPPRA
Records	
1	New watersheds register
2	Watershed Committees register
3	Regional Meetings Register
4	Evaluation register

CHAPTER - 7

Category of Documents held by the Public Authority under its control

{Section (4) (1) (b) (vi)}

71. Official Documents held by the Public Authority or under its control

Category of document	Title of the document	Designation and address of the custodian (held by under the control of whom)
RECORD	Certified copies of documents and other records	Superintendent, O/o District Agriculture Officer , Nagarkurnool

CHAPTER - 8

Arrangement of Consolation with, Representation by, the Members of the Public in relation to the Formulation of Policy or Implementation thereof:

{Section (4) (1) (b) (vii)}

81. Describe arrangements by the Public Authority to seek consolation / Participation of Public or its representations for formulation and implementation of policies.

Sl. no.	Function / Service	Arrangements for Consolation with or representation of Public in relations with policy formulation.	Arrangements for consolation with or representation of Public in relations with policy implementation
----- NIL -----			

CHAPTER - 9

BOARDS COUNCILS COMMITTEES AND OTHER BODIES CONSTITUTED AS PART OF PUBLIC AUTHORITY

{Section 4 (1) (b) (viii)}

Committee: (I)

Name of Board Council, Committee	Composition (Name of Members)			Powers and functions	Whether its meetings open to public / Minutes of its Meetings accessible for Public
	Name	Designation	Members is Official / Public		
Implementation of guidelines the beneficiaries for Custom Hiring Centres (CHCs) by the District Level.	Sri. E Sridhar, IAS, Chariman,	District Collector	Official	Implementation of guidelines the beneficiaries for Custom Hiring Centres (CHCs) by the District Level.	Yes
	Member	District Agriculture Officer	Official		
	Member	Regional Manager, TS AGROs	Official		
	Member	Scientist, DATTC	Official		
	Member	Lead Bank Manager	Official		

List of District Level Executive Committee for the Paramparagath Krishi Vikas Yojana
(PKVY) in the Nagarkurnool District for the year 2017-18.

Committee: (II)

Name of Board Council, Committee	Composition (Name of Members)			Powers and functions	Whether its meetings open to public / Minutes of its Meetings accessible for Public
	Name	Designation	Members is Official / Public		
Implementation of guidelines the beneficiaries for the Scheme of PKVY.	Sri. E Sridhar, IAS, Chariman,	District Collector	Official	Implementation of guidelines the beneficiaries for the Scheme of PKVY in the District Level.	Yes
	Member Secretary	District Agriculture Officer	Official		
	Member	Deputy Director / Asst. Director of Horticulture	Official		
	Expert Member	Scientist, DATTCC	Official		
	Expert Member	Scientist, KVK / ARS	Official		
	Member	APD, DRDO	Official		
	Member	Dealer M/s Poliseti Seeds, Fert, Pest, Nagarkurnool	Public		
	Member	DDA O/o FTC, Mahabubnagar	Official		
	Member	ADA O/o ADA(OS)BCL, Mahabubnagar	Official		

District Mission Committee for implementation of Rainfed Area
Development (RAD) 2017-18.

Committee: (III)

Name of Board Council, Committee	Composition (Name of Members)			Powers and functions	Whether its meetings open to public / Minutes of its Meetings accessible for Public
	Name	Designation	Members is Official / Public		
Implementation of guidelines the District Mission Committee in the scheme of Rainfed Area Development (RAD) 2017-18.	Sri. E Sridhar, IAS, Chariman,	District Collector	Official	Implementation of guidelines the beneficiaries for the Scheme of Rainfed Area Development (RAD) 2017-18. in the District Level.	Yes
	Member Secretary	District Agriculture Officer	Official		
	Member	Joint Director, Animal Husbandry	Official		
	Member	Deputy Director / Asst. Director of Horticulture	Official		
	Member	District Forest Officer	Official		
	Member	Dist., Fisheries Officer	Official		
	Member	Scientist, DATTC	Official		
	Member	Lead Bank Manager	Official		

**District Level Implementation Committee (DLIC) for implementation of
Pradhan Mantri Krishi Sanchayee Yojana (PMKSY) 2017-18.**

Committee: (IV)

Name of Board Council, Committee	Composition (Name of Members)			Powers and functions	Whether its meetings open to public / Minutes of its Meetings accessible for Public
	Name	Designation	Members is Official / Public		
Implementation of guidelines the District Mission Committee in the scheme of Pradhan Mantri Krishi Sanchayee Yojana (PMKSY) 2017- 18.	Sri. E Sridhar, IAS, Chariman,	District Collector	Official	Implementation of guidelines the beneficiaries for the Scheme of Pradhan Mantri Krishi Sanchayee Yojana (PMKSY) 2017- 18, in the District Level.	Yes
	Member	District Agriculture Officer	Official		
	Member	PD, DRDA/DWMA	Official		
	Member	PD, ATMA	Official		
	Member	Dist., Irrigation Officer (I&CAD)	Official		
	Member	Dist., Ground Water Officer	Official		
	Member	Dy. Director/ Asst., Director of Horticulture	Official		
	Member	District Forest Officer	Official		
	Member	Lead Bank Manager	Official		

CHAPTER - 10
DIRECTOR OF OFFICERS AND EMPLOYEES
[Section 4 (1) (b) (ix)]

Sl. No.	Name of the Officer Administrative unit	Name of the Officer / Employee / S/Sri/Smt.	Designation and Address	Office	Residence / Mobile / number
GAZETTED OFFICIERS					
1	District Agriculture Office , Nagarkurnool	Sri. B.SINGA REDDY	DISTRICT AGRICULTURE OFFICER		7288894286
2		Smt. S.HYMAVATHI	ASSISTANT DIRECTOR OF AGRICULTURE		7288894289
3		Smt. PADMAVATHI	ASSISTANT DIRECTOR OF AGRICULTURE		
4		Sri. A.AJAY KUMAR	AGRICULTURE OFFICER (TECHNICAL)		7288894295
5		Smt. P.VANITHA	AGRICULTURE OFFICER (TECHNICAL)		7288894389
6		Smt. HEMALATHA	AGRICULTURE OFFICER (TECHNICAL)		7288894392
7		Sri. M.SIVA	AGRICULTURE OFFICER (TECHNICAL)		7288878460
NON - GAZETTED					
8		Sri. S. Suresh Chandar Reddy	Superintendent		9908785478
9		Sri. B.Ramanjaneyulu	Sr. Asst.,		9490411838
10		Sri. GLVN.Murthy	Sr. Asst.		9491693971
11		Sri. G.Mallaiah	Sr. Asst.		9985079688
12		Sri. B.Srikanth	Typist		9951629657
13		Smt. T.Jyothi	Jr. Asst.,		9989630886
14		Sri. T.Chandra Shekar	Jr. Asst.		8500032737
15		Sri. T.Nageshwar	Jr. Asst.		9848763708
16		Sri. MD.Khajamoinuddin	Jr. Asst.		8985201179

17		Sri. Sandeep	D.M.		9885606841
----	--	--------------	------	--	------------

CHAPTER - 11

MONTHLY REMUNERATION RECEIVED BY OFFICERS AND EMPLOYEES **{{(Section 4 (1) (b) (x)}}}**

Sl. No.	Name of the Officer / Employee Sri/Smt/Kum	Designation	Monthly Remuneration NET PAY
1	2	3	4
GAZETTED OFFICERS			
1	Smt. S.HYMAVATHI	ASSISTANT DIRECTOR OF AGRICULTURE	Rs. 55838/-
2	Smt. PADMAVATHI	ASSISTANT DIRECTOR OF AGRICULTURE	Rs. 58927/-
3	Sri. A.AJAY KUMAR	AGRICULTURE OFFICER (TECHNICAL)	Rs. 46642/-
4	Smt. P.VANITHA	AGRICULTURE OFFICER (TECHNICAL)	Rs. 48042/-
5	Smt. HEMALATHA	AGRICULTURE OFFICER (TECHNICAL)	Rs. 44665/-
6	Sri. M.SIVA (working on O.D. Basis)	AGRICULTURE OFFICER (TECHNICAL)	Rs.
7	Smt. S.SHOBHA RANI (under Deputation)	AGRICULTURE OFFICER (TECHNICAL)	Rs. 41227/-
8	Sri. K.NARESH (under Deputation)	AGRICULTURE OFFICER (TECHNICAL)	Rs. 40647/-
NON - GAZETTED			
8	Sri. S. SURESH CHANDAR REDDY	Superintendent	Rs. 58877/-
9	Sri. B.RAMANJANEYULU	Sr. Asst.,	Rs. 40646/
10	Sri. GLVN.MURTHY	Sr. Asst.	Rs. 45834/-
11	Sri. G.MALLAIAH	Sr. Asst.	Rs. 34414/-
12	Sri. B.SRIKANTH	Typist	Rs. 28912/-
13	Smt. T.JYOTHI	Jr. Asst.,	Rs. 22377/-
14	Sri. T.CHANDRA SHEKAR	Jr. Asst.	Rs. 24007/-
15	Sri. T.NAGESHWAR	Jr. Asst.	Rs. 23312/-
16	Sri. MD.KHAJAMOINODDIN	Jr. Asst.	Rs. 24642/-
17	Sri. SANDEEP	D.M.	Rs. 43290/-

CHAPTER - 12

BUDGET ALLOATED TO EACH AGENCY INCLUDING PLANS etc.

{Section 4 (1) b (xi)}

12.2 Provide Information on the budget allocated for different activities under different programmes / schemes & Projects etc, in the given format.

Agency	Programme / Scheme / Project / Activity / Purpose for which budget is allocated	Amount released last year	Amount spend last year	Budget allocated current year	Budget released current year.
District Agriculture Office, Nagarkurnool	Seed Village programme (SVP)			Rs. 94,10,975/-	Rs. 57,70,000/-
	Paramparagath Krishi Vikas Yojana (PKVY)	-NIL-	-NIL-	Rs. 1,41,34,800/-	Rs. 1,26,24,954/- -
	National Food Security Mission (NFSM)				
	National Mission on OilSeeds and Oilpalm (NMOOP)				
	Agriculture Technology management Agency (ATMA)				Rs. 21,07,000/-
	Rainfed Area Development (RAD)				
	Pradhan Mantri Krishi Sinchai Yojana (PMKSY)				
	Farm mechanization (NSP / RKVY /SMAM)	Rs. 1,06,40,000	Rs. 16,035,669/-		

CHAPTER - 13

MANNER OF EXECUTION OF SUBSIDY PROGRAMMES

{Section 4 (1) b (xii)}

13.2 Provide information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes / scheme.

Name of Programme / Activity	Nature / Scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
1	2	3	4
Seed Distribution	Paddy, Maize, Redgram, Greengram, Bengalgram, Groundnut, Dhaincha, Sunhemp, Jowar	Pattadar farmers	Mandal Agriculture Officer
Seed Village programme (SVP)	Paddy, Groundnut, redgram	Pattadar farmers	Mandal Agriculture Officer
Paramparagath Krishi Vikas Yojana (PKVY)	Material & Training required for organic farming	Pattadar farmers taking up Organic farming	Mandal Agriculture Officer
National Food Security Mission (NFSM)	Plant protection chemicals, Weedicides, Biocontrol agents, Zinc sulphate	Pattadar farmers taking up Paddy, Coarse cereals, Cotton, Pulses crops cultivation	Mandal Agriculture Officer
National Mission on Oilseeds and Oilpalm (NMOOP)	Plant protection chemicals, Weedicides, Biopesticides, Zinc sulphate, Gypsum, Sprinklers, Farm implements	Pattadar farmers taking up Oilseeds cultivation	Mandal Agriculture Officer
Agriculture Technology management Agency (ATMA)	Demonstrations, Trainings, Exposure visits	Pattadar farmers interested in taking up improved/new agronomic practices in crop cultivation	Assistant Director of Agriculture ®

Rainfed Area Development (RAD)	Dairy/Vegetable cultivation/ Plantprotection chemicals/ Water lifting devices	Pattadar farmers of selected village who submit application on first come first basis	Mandal Agriculture Officer
Pradhan Mantri Krishi Sinchai Yojana (PMKSY)	Farm ponds / Sprinklers	Pattadar farmers of selected village who submit application on first come first basis	Mandal Agriculture Officer
Farm mechanization (NSP / RKVY /SMAM)	Farm machinery like Tractors, Rotovators, Cultivators, Ploughs, etc.	Pattadar farmers who submit application on first come first basis	Mandal Agriculture Officer

13.3 Describe the manner of execution of the subsidy programmes.

Name of Programme / Activity	Application procedure	Sanction Procedure	Disbursement procedure
1	2	3	4
Seed Distribution	Application by farmer in prescribed proforma	Approval of beneficiaries by Mandal Agriculture Officer	Through Primary Agriculture Cooperative Societies(PACS)/ Agro Rythu Seva Kendras (AGROS)
Seed Village programme (SVP)	Application by farmer/ Identification of beneficiaries by MAO	Approval of beneficiaries by Mandal Agriculture Officer	Through Mandal Agriculture Offices
Paramparagath Krishi Vikas Yojana (PKVY)	Application by farmer/ Identification of beneficiaries by MAO	Approval of beneficiaries by Mandal Agriculture Officer	Through Mandal Agriculture Offices
National Food Security Mission (NFSM)	Application by farmer/ Identification of beneficiaries by MAO	Approval of beneficiaries by Mandal Agriculture Officer	Through Mandal Agriculture Offices

National Mission on OilSeeds and Oilpalm (NMOOP)	Application by farmer/ Identification of beneficiaries by MAO	Approval of beneficiaries by Mandal Agriculture Officer	Through Mandal Agriculture Offices
Agriculture Technology management Agency (ATMA)	Identification of beneficiaries by Block Technology Manager	Approval of beneficiaries by Assistant Director of Agriculture ®	Through Block Technology Manager
Rainfed Area Development (RAD)	Application by farmer in prescribed proforma	Approval of beneficiaries by Mandal Agriculture Officer	Through Mandal Agriculture Offices/ Machinery supplying agencies
Pradhan Mantri Krishi Sinchai Yojana (PMKSY)	Application by farmer in prescribed proforma	Approval of beneficiaries by Mandal Agriculture Officer	Through Mandal Agriculture Offices/ Machinery supplying agencies
Farm mechanization (NSP / RKVY /SMAM)	Application by farmer in prescribed proforma	Approval of beneficiaries by Mandal Agriculture Officer	Through Mandal Agriculture Offices/ Machinery supplying agencies

CHAPTER - 14

PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATION GRANTED BY THE PUBLIC AUTHORITY.

{Section 4 (1) b (xiii)}

14.1 Provide the names and addresses of recipients of benefits under each programme / Scheme separately in the following format.

Institutional Beneficiaries:

Sl. No.	Name & Address of recipients institutions	Nature / Quantum of benefit granted	Date of Grant	Name & Designation of granting authority.
1	2	3	4	5
----- NIL -----				

Name of the programme / Scheme:

Sl. No.	Name & Address of recipients institutions	Nature / Quantum of benefit granted	Date of Grant	Name & Designation of granting authority.
1	2	3	4	5
----- NIL -----				

Individual Beneficiaries:

Sl. No.	Name & Address of recipients institutions	Nature / Quantum of benefit granted	Date of Grant / License valid upto	Name & Designation of granting authority.
1	2	3	4	5
----- NIL -----				

CHAPTER - 15

INFORMATION AVAILABLE IN ELECTONIC FORM

{Section 4 (1) b (xiv)}

Electronic format	Description {Site address / location where available etc.,}	Contents or title	Designation and address of the custodian of information {held by whom}
1	2	3	4
CD (Soft Copy)	District Agriculture Office, Nagarkurnool	Right to Information Act information	Agriculture Officer (Technical), O/o District Agriculture Officer, Nagarkurnool

CHAPTER - 16

PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING
INFORMATION
{Section 4 (1) b (xv)}

Facility	Description {Location of facility / Name etc.}	Details of information made available
1	2	3
Information Counter	District Agriculture Office, Nagarkurnool	Information of all schemes/programmes/activities implemented by the department in the district & staff details of the district

CHAPTER - 17

{Section 4 (1) b (xvii)}

In compliance with the statutory Obligations under Section 5 of the Right to Information Act, the following officers are designated as Public Information Officer s and Asst. Public Information Officers in all offices under the control of Collector, Nagarkurnool as detailed below.

1. DISTRICT AGRICULTURE OFFICE LEVEL:

1. Agriculture Officer (Technical) : Public Information Officer
2. Superintendent : Asst. Public Information Officer
3. District Agriculture Officer : Appellate Authority.

2. DIVISION AGRICULTURE OFFICES LEVEL :

1. Assistant Director of Agriculture® : Public Information Officer
2. Mandal Agriculture Officer :Asst.Public Information Officer
3. District Agriculture Officer : Appellate Authority.

ANNEXURE

Sl. No	Description of the office	Officer appointed to the Public Information Officer	Officer appointed to the Asst. Public Information Officer	Appellate Authority
1	District Agriculture Officer , Nagarkurnool	Agriculture Officer (Technical), O/o District Agriculture Officer, Nagarkurnool	Superintendent, O/o District Agriculture Officer, Nagarkurnool	District Agriculture Officer, Nagarkurnool
2	O/o Assistant Director of Agriculture, Nagarkurnool	Assistant Director of Agriculture ®, Nagarkurnool	Mandal Agriculture Officers Nagarkurnool, Bijinepally, Thimmajipet, Tadoor, Telkapally	District Agriculture Officer, Nagarkurnool
3	O/o Assistant Director of Agriculture, Kollapur	Assistant Director of Agriculture ®, Kollapur.	Mandal Agriculture Officers Kollapur, Peddakothapally, Kodair, Pentlavelly	District Agriculture Officer, Nagarkurnool
4	O/o Assistant Director of Agriculture, Achampet	Assistant Director of Agriculture ®, Achampet	Mandal Agriculture Officers Achampet, Amrabad, Padara, Balmoor, Lingal, Uppununthala	District Agriculture Officer, Nagarkurnool
5	O/o Assistant Director of Agriculture, Kalwakurthy	Assistant Director of Agriculture ®, Kalwakurthy	Mandal Agriculture Officers Kalwakurthy, Vangoor, Charakonda, Veldanda, Urkonda	District Agriculture Officer, Nagarkurnool

CHAPTER - 18
OTHER USEFUL INFORMATION
{Section 4 (1) b (xvii)}

18.1 Please give below any other information or details of publications which are of relevance or use to the Citizens

Courteous and helpful service will be extended by all Departmental staff at all levels. If anyone has any complaint, they are welcome to register their Grievances with the concerned Mandal Agricultural Officer or Divisional Assistant Director of Agriculture or District Joint Directors of Agriculture.

Complaints on hoarding, black marketing, stocking and selling substandard and spurious inputs or unauthorized sale of inputs by any individual or individuals, dealers etc., can also be registered with the Joint Director of Agriculture or the nearest Divisional Assistant Director of Agriculture or the Mandal Agricultural Officer.

The Department will continue to work for the betterment of the farming community. Co-operate with us and send your valuable suggestions for extending more qualitative services to the farming community.

Place : Nagarkurnool
Date :

B.Singa Reddy
District Agriculture Officer
Nagarkurnool